



## COMMITTEE MEETING MINUTES

**DATE:** Monday 15<sup>th</sup> January 2024

**LOCATION:** Manning Aquatic & Leisure Centre

**CHAIR:** Mick Cross

**PRESENT:** Ian Smith, Leanne Weiley, Lisa Zibawi, Rob Yelavic, Amanda Reid (via phone), Lee Oberg, Laurinda Murray

**APOLOGIES:** Jess Winston

**MEETING OPENED:** 16:30

### MINUTES FROM PREVIOUS MEETING – 4<sup>th</sup> December 2023

*That they are a true & accurate record. Carried*

Moved: Rob Yelavic                      Seconded: Lisa Zibawi

### BUSINESS ARISING FROM PREVIOUS MEETING

98 orders are in for the hooded towels. Extra 6 of each size have been ordered.

Change of signatories for the Torpedoes accounts at Coastwide Credit Union & Regional Aust Bank is complete

### CORRESPONDENCE

Yass Swim Club – no further correspondence re: claim board.

10 school carnivals have been booked in for equipment hire and/or assistance. Including CHS, PSSA, Dio & St Clares

Amanzi have provided \$400 worth of stock for sponsorship. Leanne to pick up

Zac Brown remedial massage therapist has asked if there are opportunities to attend events/offer remedial therapy services to the club. Ian to advise no opportunities at this time.

Affordable Trophies advised of their shut down period & change to ordering process. Does to not affect Torpedoes.

Moved: Leanne Weiley                      Seconded: Rob Yelavic

### TREASURER'S REPORT

Team Elite require 50% deposit for the order

Speedo Sprints - \$400 for timing system. Club to receive revenue from BBQ. SNC receive entry fees.

Club financials are in order & our financial position is very healthy with a balance of \$21,863.01

For the last 7 years of records - \$247K in revenue, \$233K in expenditures

Moved: Ian Smith                              Seconded: Lee Oberg

### COACH REPORT BY KIM SMITH

Not much happened during the time off

Squad Classes will resume usual schedule from Monday 22<sup>nd</sup> January 2024.

Moved: Lisa Zibawi                              Seconded: Leanne Weiley

## GENERAL BUSINESS

### *Speedo Sprint Series – 3<sup>rd</sup> February 2024*

BBQ – Jess Winston offered to help with BBQ for Speedo. Amanda to contact Jess re: BBQ organisation before the day.

Rohan offered to help BBQ on the day

Need coolroom

Need to ask club members for catering for officials

Amanda to speak to Hooked on Pies re: Sandwiches for officials again.

Set up from 1600 on the Friday 2<sup>nd</sup> Feb

Leanne, Mick, Rob offered to help set up

Lane Ropes, BBQ, Marquees to be set up Friday.

Lisa and/or Lee to manage food trolley for Officials

100 club - \$5 ticket, \$250 prize

Raffle this Friday Taree West

### *Club Championships – 9<sup>th</sup> March*

Jess cannot do the BBQ for Club Championships as she is away

Discussed entry fee refund process for members. Ian to give cash refund in the event

9am warm up for 10am start

Need to get vouchers – 2 x \$50 for timekeeper prizes

10 x \$20 for T.o.W

Swim Caps National Caps (non-personalised) need to be ordered x 4

New order for personalised caps to be sent off. Members can order them for \$20 each. Min order of 2 (same name)

T.o.W – Kim & Mark Everingham for their 2km ocean swim

National Integrity Framework information to be published by 31<sup>st</sup> January 2024. Ian confirmed we comply & info is on our website. The accompanying letter is only available in the committee section

Need to purchase batteries for watches – Ian recommends Varta brand

New speaker required for starter

Discussed light for storage area. Club to liaise with Todd McFarlane and Rod Oberg regarding requirements for lighting.

Moved: Ian Smith

Seconded: Rob Yelavic

## MEETING CLOSED 17:28

### *Important Upcoming Dates*

Club West Raffle Night Friday 19<sup>th</sup> January 2024 17:30-18:30

Next Committee meeting Monday 12<sup>th</sup> February 2024 @ 16:30

## ACTION ITEMS

Club Captain selection criteria distributed to Committee

## ACTION BY

Amanda

Ian to email google form to order personalised caps

Ian

Email to members for BBQ & timekeeping roster

Ian/Amanda